



Confirmation Form

Event Cancellation Charge

30+ Days in Advance \$100.00 Charge	20 Days in Advance \$125.00 Charge
15 Days in Advance \$150.00 Charge	10 Days in Advance \$175.00 Charge
15 Days in Advance \$150.00 Charge	10 Days in Advance \$175.00 Charge

Please complete the following RSVP sheet.

Credit Card Type: V MC D AMX # of Guests _____

Name on Credit Card: _____ Expiration Date _____

Credit Card Number: _____

Posted RSVP name: _____

I am authorized to book this reservation and I understand the following policies and agreements, which are outlined in the Banquet Planner. I authorize any charge to be placed on my credit card due to cancellation, fee policies and/or deposit fees for all functions over 20 guests.

Name of the Party: _____

1. Coordinator's name and number: _____ Phone: _____

2. Date and time of party: ___/___/___ ___:___ am/pm

3. Number of guests: _____

4. Brief description of party (ie. Wedding reception, meeting, awards.)

5. Will you require and audio visual equipment (yes/no): _____

If yes: (screen \$45) _____ (LCD projector \$125) _____

6. Are you planning a social time (yes/no): ___ ?

7. Offering cocktail service (yes/no) ___? If Yes: ___ ___ on the Mian bill or Individual billing: _____

8. Serving hors d' oeuvres (yes/no): ___?

9. Are you plannign to serve dinner (yes/no): _____?

Please email any questions to management@bluefishjax.com, or call us at the Blue Fish, (904) 387-0700. Please sign below.

Name Date

I have read and accept the catering rules and guidelines of the Blue Fish Restaurant

All changes in menus and counts must be made 10 days prior to the date fo the event.